


Chaplaincy Program Director (SCI Coal Township)


(<http://agency.governmentjobs.com/pabureau/jobID=3292369&sharedWindow=>



APPLY

Salary ⓘ \$60,362.00 - \$91,678.00
Annually

Location ⓘ Northumberland County, PA

Job Type Non-Civil Service Permanent
Full-time

Department Department of Corrections

Job Number N-2021-08009

Closing 11/16/2021 11:59 PM Eastern

Job Code 47990

Position Number 00190147

Union Non Union

Bargaining Unit F3

Pay Group ST08

Bureau/Division Code 11/1800

Bureau/Division Department of Corrections/SCI Coal Township

Worksite Address 1 Kelley Dr

City Coal Township, Pennsylvania

Zip Code 17866

Contact Name Kristine Holt

Contact Phone (570) 644-7890 ext. 2403

Contact Email krholt@pa.gov

[DESCRIPTION](#)

[BENEFITS](#)

[QUESTIONS](#)

THE POSITION

Start the next chapter of your Career! The Pennsylvania Department of Corrections at SCI Coal Township is actively seeking devoted and a resourceful Chaplaincy Program Director.

DESCRIPTION OF WORK

As a Chaplaincy Program Director, you will be responsible for the administration of religious activities and supervision of the Chaplaincy Department for your assigned institution.

You will be supervising and reviewing the work of subordinate Department of Corrections: Chaplains, Contracted Chaplains, chaplaincy interns, religious volunteers and inmate workers. You will be scheduling Chaplain visits to all General Population housing units, Restricted and Segregated Housing Units, and the Infirmary. You will plan, coordinate and oversee all religious services and instructional classes as well as holy day observances for inmates of various faiths. Other duties will include evaluating requests for religious accommodations, Evaluating and monitoring the use of Chaplains, Contracted Chaplains, interns, volunteers and others, deploying or redeploying them to meet changes within the inmate population and Interviewing and recommending candidates for employment in the Chaplaincy Department and recommends Contracted Chaplains, Volunteers and Public Visitors utilized in the Religious Services Department.

For more information, please see complete [position description](#).

(http://www.occup.state.pa.us/OrgChart/PD_NEOGOV.asp?p=00190147)

If you are looking to make a difference in your community and join a fast-paced, dynamic public sector agency, the Department of Corrections is looking for you!

Work Schedule/other info

Work Schedule Monday - Friday 8:00am to 4:30pm, one day a week 11:30am to 8:00pm; in addition some evenings and/or weekends may also be required to provide coverage for religious services and/or holy day observances.

This position is 37.50 hours per week.

This position is eligible for full retirement benefits at age 50 or 55.

Please Note: Selected candidates who are new to employment within the Commonwealth of Pennsylvania will begin employment at the starting annual salary of \$60,362.00 (before taxes).

REQUIRED EXPERIENCE, TRAINING & ELIGIBILITY

If you are selected for hire and you are **not** a current Commonwealth employee, this position requires you to be fully vaccinated against COVID-19 prior to the start of your employment. You are considered to be fully vaccinated two weeks after your second dose of a two-dose COVID-19 vaccine (e.g., the Moderna or Pfizer-BioNTech vaccines) or two weeks after receiving a one-dose COVID-19

vaccine (e.g., the Johnson & Johnson vaccine). If you are not fully vaccinated prior to the start of your employment, or you have not received an accommodation exempting you from the Commonwealth's vaccination policy based on a medical or religious reason, your job offer will be rescinded.

If you are selected for hire and you **are** a current Commonwealth employee, this position requires you to be either fully vaccinated prior to starting in this position **OR** undergo weekly testing for COVID-19. Unless you have received an accommodation exempting you from the Commonwealth's vaccination policy based on a medical or religious reason, if you are not fully vaccinated prior to starting in this position and you refuse to undergo weekly COVID-19 testing, your job offer will be rescinded.

One year as a Chaplain (commonwealth title);

OR

Three years of professional pastoral experience including one year in an institutional or specialized setting; and a bachelor's degree;

OR

An equivalent combination of experience and training including one year of professional pastoral experience in an institutional or specialized setting.

SPECIAL REQUIREMENTS:

- All candidates require, at time of interview, documentation of official sanction by a faith group to practice as a religious leader.
- All employees in the Department of Corrections must complete, within six months of hire, the Correctional Chaplains Training Course.
- Certain positions in the Department of Corrections require one unit of clinical pastoral education or an equivalent specialized training.

The Commonwealth is an equal employment opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.

Agency	Address	Website
Commonwealth of Pennsylvania	613 North Street Harrisburg, Pennsylvania, 17120	http://www.employment.pa.gov (http://www.employment.pa.gov)